

**BUTLER COUNTY COMMISSIONERS PERSONNEL OFFICE  
ANNOUNCEMENT OF VACANCY**

**Posting Date:** 4/23/2024

**Response Deadline:** until filled

<b>Agency:</b> Butler County Information Services	<b>Job Title:</b> Infrastructure Specialist 2
<b>Classified:</b> X <b>Unclassified:</b> <input type="checkbox"/>	<b>Bargaining Unit:</b> Yes <input type="checkbox"/> No X
<b>Overtime Exempt</b> Yes X    No <input type="checkbox"/>	<b>Salary:</b> \$55,055.52 - \$82,254.43
<b>Work Location:</b> 315 High St, Hamilton, OH 45011	<b>Hours of Work:</b> 8:00 am - 4:30 pm, M - F

**ESSENTIAL FUNCTIONS:**

- Install, maintain, configure, upgrade and/or administer hardware and/or software independently in assigned single technology domain.  
**Technology Domain:** an assigned area where technical work requires specific knowledge to evaluate, select, adapt and modify standard procedures in the resolution of assigned tasks. Employees devise new approaches to problems encountered. The following are illustrative of a technology domain:
  - Workstation support
  - Network Administration
  - Server Administration
  - Business Continuity
  - Information Security
  - Telecommunications and Network Connectivity
  - SAN Administration
  - Virtualization
- Diagnose, analyze and resolve issues for customer(s) in assigned single technology domain; conduct performance tuning for hardware and/or software; stay current regarding new technologies, standards and techniques.
- Review and monitor enterprise systems; take appropriate action and respond to alarms/alerts per agency policy and procedure; respond to "production down" problems on 24 hour basis.
- Meet all job safety requirements and all applicable OSHA safety standards that pertain to essential functions

**REQUIRED QUALIFICATIONS:**

- Completion of high school education or GED plus post-secondary education and/or training in Computer Technology or related field; and
- Three (3) years networking or network support experience or any combination of education, training and/or experience equivalent to the qualifications stated above.
- Preference given to candidates with experience in systems analysis; computer security; Windows Server operating systems; current network technologies, back-up and recovery techniques, performance monitoring methods, basic server maintenance techniques, installation and configuration procedures, system administration methods and procedures.

**SELECTION PROCEDURE:** Resumes and Interviews

**SUBMIT COVER LETTER AND RESUME TO:** [resumes@bcOhio.gov](mailto:resumes@bcOhio.gov) (indicate job title in subject line)

**BUTLER COUNTY WILL CONSIDER INTERNAL APPLICANTS PRIOR TO EXTERNAL APPLICANTS**

Pursuant to the ADA Amendments Act of 2008, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, this office will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties.

**AN EQUAL OPPORTUNITY EMPLOYER**